Recital Contract  
Updated Fall 2019

Please fill out the first half of the form including your and your applied teacher’s signatures to obtain a recital date and time

Student Name:__________________________________________ Student ID Number:_______________
Student E-mail:__________________________________________ Classical or Jazz:_______________
Year: (ex. Junior, Graduate, Certificate)______________    Instrument/Voice type:__________________
Recital Type: (ex. Non-Degree, Degree)_____________   Number of Credits: (undergrad only)________
Will you need Harpsichord or Organ? Y/N      Duration of Recital if over 60 minutes: _____mins

Desired Recital Dates and Times
1. Date: ____/____/____  Time: _____pm
2. Date: ____/____/____  Time: _____pm
3. Date: ____/____/____  Time: _____pm

Student: I understand that I am responsible for following all instructions detailed in the Student Recital Timelines

Student Signature:_________________________________________ Date: _____/_____/____

Faculty: Please obtain your applied instructor’s signature.
I confirm that this student is prepared to perform a recital and I approve the proposed recital dates above

Applied Teacher Name: ___________________________________
Applied Teacher Signature:___________________________________ Date: _____/_____/____

Upon completion, please bring contract to Aidan Kranz in C139 to complete the recital scheduling process

_____________________________________________________________________________

Facilities Manager:  
This student will perform a recital in ___________________ on _____/_____/_____ at _______a.m/p.m.

Facilities Manager’s Signature: _____________________________ Date: _____/_____/____

Student: Do not sign until the Facilities Manager has issued you a confirmed date and time
I am committed to performing on the confirmed date above. I understand the recital date can only be changed in the case of a medical or family emergency, not lack of preparedness or personnel conflicts.

Student Signature:_________________________________________ Date: _____/_____/____

_____________________________________________________________________________