Graduate Orientation
2020-2021

Dr. Kate Brucher, Associate Dean for Academic Affairs
Amy Weatherford, Assistant Director of Advising
Sarah Wells Kaufman, Assistant Director of Academic Services
Agenda

• Overview of the School of Music

• Curriculum and Academic Policies

• Frequently Asked Questions

• Resources and Reminders
Welcome to the School of Music!

• Approximately 400 students in 16 undergraduate and graduate programs

• In a typical year, we host about 300 performances each year, including large ensembles, chamber music, operas, faculty performances, and student recitals.

• There are over 200 professional music and theatre companies within a seven-mile radius of our school.
Music Department Chairs

• Music Performance – Harry Silverstein
  Includes:
  • Performance
  • Jazz Studies

• Musical Studies – Dr. Jacki Kelly-McHale
  Includes:
  • Bachelor of Arts
  • Composition
  • Musicianship
  • Music Education
  • Performing Arts Management
  • Sound Recording Technology
Area Directors

- Bachelor of Arts – Dr. Brucher
- Jazz Studies – Dana Hall
- Musicianship and Composition – Dr. Christopher Jones
- Music Education – Dr. Jacki Kelly-McHale
- Performing Arts Management – Alan Salzenstein
- Sound Recording Technology – Thomas Miller

Area Coordinators

- Brass & Woodwind- Jill Williamson
- Guitar – Mark Maxwell
- Percussion – Mike Green
- Piano – George Vatchnadze
- Strings – Janet Sung
- Voice – Dr. Eric Esparza
The College Office

Questions about classes, registration, graduation, anything academic?

Amy Weatherford
Assistant Director of Advising

Dr. Kate Brucher
Associate Dean for Academic Affairs

Sarah Wells Kaufman
Assistant Director of Academic Services
Curriculum and Academic Policies
Graduate Degree Programs

• Masters of Music
  • Jazz Studies
  • Music Composition
  • Music Education
  • Music Performance

• Certificate Program in Music Performance
  • 18 credits of applied study
  • 18 credits of related study
  • Ensemble participation
Graduate Degree Programs

- All masters degree programs for graduate students require **48** credits of course work.
- The Certificate program requires **36** credits.
- All classes must be completed at DePaul.
Quarter System

- DePaul is on the Quarter system.
  - Each quarter is 10 weeks
  - Autumn, Winter, Spring

- Additional Terms (*courses outside the School of Music*)
  - Three Summer sessions
  - December Intersession
How many courses will I take?

- A full-time course load is at least 6 credits per quarter; most students average 8 credits per quarter.
  - Full-time status is required for many things, including some forms of financial aid and the University Upass (CTA L/bus pass). Students studying online this Autumn may opt out of the UPass by filling out a form with Information Services. For more information visit DePaul Information Services: [ID](#) and [UPass website](#).
  
- **International Students** who have a F-1 or J-1 visa MUST maintain full-time status each quarter to be in compliance with student visa requirements. For all questions regarding international students, including questions about your visa status, online studies as an international student, working, or travel, please contact your advisor in [DePaul's International Studies and Scholars Services](#).
Diagnostic examination

- A diagnostic examination is required in music theory prior to or during orientation for performance and composition majors.
- Exam results guide course selection for the required course in analysis.
Core: music history/theory/Research

16 credits (4 courses) required of all graduate students:

- **Research** (MUS 400), offered every quarter
- **Music Theory**
  - Analytical Techniques (MUS 408), offered Fall and Winter
  - Analytical Studies (COM 405), offered Fall
- **Music History** (2 courses required)
  - Options vary by quarter

*Select from course offerings with your advisor.*
Core: music history/theory/research

FALL QUARTER ‘20

• **MUS 400** – Music Research
• **MUS 408** – Analytical Techniques
• **COM 405** – Analytical Studies
• **MUS 479** – Topics in Musicianship: Editing Early Music
• **MUS 484** – Classical Music
Core: music history/theory

- WINTER QUARTER ‘21
  - MUS 400 - Music Research
  - MUS 408 - Analytical Techniques
  - MUS 481 – History of Opera
  - MUS 479 – Baroque Music
  - JZZ 405 – Jazz History

- SPRING QUARTER ’21
  - MUS 400 - Music Research
  - MUS 482 - World Music Cultures
  - MUS 486- Music Since World War II
Applied Music

- MM requirements vary by degree program.
- Classical performance majors require 18 credits.
- Limit of 3 credits of lessons per quarter
Ensembles

Large ensembles:
- Chamber Choir
- Concert Choir
- Concert Orchestra
- Symphony Orchestra
- Wind Ensemble
- Wind Symphony
- 20+ ensemble
- Jazz Ensemble
- Jazz Orchestra
- Jazz Vocal Ensemble
- Jazz Workshop

Small ensembles:
- Chamber music
- Jazz combos
- Baroque Ensemble

World Music Ensembles:
- African Ensemble
• Requirements vary by program and instrument - check your curriculum requirements!

• BE CAREFUL when registering for ensembles to select the appropriate number of credits (0 or 1, depending on degree requirements).

• Students with performance awards may be required to participate in ensembles different than or beyond their major requirements.

• After you are assigned to an ensemble, you must enroll yourself in Campus Connect, every quarter.
Fall 2020 Ensemble Auditions

All Autumn Quarter auditions will be conducted remotely:

• Classical instrumental auditions:
  • Upload videos by August 28th

• Choral auditions:
  • Upload audio files by August 28th.

• Jazz auditions:
  • September 8–9 via Zoom
  • Vocal Jazz pre-screen audition due Sept. 6

• Visit the Fall Ensemble Auditions page for further information
CHAMBER MUSIC

Classical
• Entirely online Autumn Quarter 2020; to participate, complete the Chamber Music form by the deadline

• Requests for placement will be considered, but coordinators are responsible for assignments.

• Students will receive an email if placed in an ensemble & are responsible for enrolling themselves by the University deadline (September 17th).

• BE CAREFUL when registering for ensembles to select the appropriate number of credits (0 or 1, depending on degree requirements)

Jazz
• JAZZ: Students are assigned to combos by Professor Hall after auditions and will be notified of their combo placement by email.
Specialization requirements

- Specialization requirements vary by major.

- Careful planning is necessary because some courses are not offered every year.

- When in doubt, refer to the area coordinators and department chairs.
Music electives

• Options vary by quarter

• Options include:
  • Alexander Technique (1 cr.)
  • Mindfulness in Music (1 cr.)
    (Fall)
  • African Ensemble (1 cr.)
  • Business of Music from the Performer’s Perspective (2 cr.)
  • Studio Teaching as a Profession (2 cr.)
  • Music Entrepreneurship (2 cr.)
Recitals

- Apply for recital according to the Performance Office procedures and policies.

- Students must be enrolled in applied lessons in the quarter in which they present their recital.

- Pay careful attention to the information, procedures, and deadlines put in place by the Performance Office!
Comprehensive Examinations

• In the final quarter of your program, you will need to successfully pass your comprehensive examinations.

• **Performance**
  • Each area of specialization will give you 3 questions to respond to in writing.
  • Students will be notified by [Performance Department Chair Harry Silverstein](mailto:PerformanceDepartmentChairHarrySilverstein) with details at the beginning of their final quarter of study.

• **Composition and Jazz Composition** students submit final compositions

• **Music Education** students submit a final research project
Academic Requirements

• Students need to make meaningful progress towards the degree in order to remain in the program.

• Graduate students are required to maintain a minimum cumulative GPA of 2.5.

• Graduate courses require a C- or better in order for the student to pass.

• Students who do not meet these criteria can be placed on SOM academic probation and are eligible for dismissal.
FAQ: When to Enroll

When do I enroll in classes?

• Registration typically opens during the sixth week of the term – check Campus Connect for your registration time.

• Please register for courses as soon as possible.

• Students must enroll by quarterly deadlines.
FAQ: Graduate full-time course load

What is considered a full-time course load?

• Anything above 6 credit hours is considered a full-time course load for a SOM graduate student. 8 credits is an average course load for a full-time student.

• With at least 6 credits, you are eligible for all privileges of full-time students, e.g., U-PASS, medical, loans.
FAQ: withdrawal from classes

What if I need to withdraw from classes?

• Deadlines:
  • Before 2 weeks, No penalty in grade
  • After 2\textsuperscript{nd} week, W Grade
  • After 7\textsuperscript{th} Week, FX Grade

• In case of a medical or personal emergency, students may request withdrawal after the deadlines with proper documentation. See Dean of Students.
FAQ: degree completion

How long do I have to finish my degree?

• Graduate students have a maximum of 6 years to complete the degree, from the time of the first enrollment.

• If a student needs to extend beyond these six years due to extenuating circumstances, a request may be put in writing and will be reviewed by the School of Music Exceptions Committee.
FAQ: Financial Aid

Where do I go if I have questions about my financial aid?

- **Mr. Ross Beacraft** (rbeacraf@depaul.edu) about Music Performance Awards

- **DePaul Central** in the **Schmidt Academic Center** (SAC), for questions about your bill, loan, or other scholarship information.

- For financial counseling, visit the **Financial Fitness Program webpage**
FAQ: Transportation

How do I get around DePaul?

• The CTA is the best means of transportation.

• If you drive:
  • Park only in the appropriate designated lot; otherwise, your car will be towed.
  • On the streets surrounding DePaul, cars without city stickers are ticketed after 6 p.m.
  • You may obtain an evening/weekend parking tag from Parking Services.
FAQ: Transportation

U-Pass *

• Students will receive a notification from the U-Pass office, once enrolled full-time, about receiving their card.

• Card distribution days will be during the first week of classes—you will receive an email notification about distribution days from the UPass Office.

• For Fall 2020 only, full-time students may opt out of the U-Pass.
Academic Advising

- You will be assigned two advisors
  - A faculty advisor
  - Amy Weatherford

- Faculty advisors will be entered in Campus Connect by the end of the first week of classes.

- Monitor your Degree Progress Report
This is an advising report. It does not represent a contract between the student and DePaul University. Final confirmation for degree requirements is subject to department, college and university approval. A student who applies for readmission will be subject to all degree requirements in place in the enrollment term of readmission. You are encouraged to meet regularly with your academic advisor/faculty mentor. Please contact your college at musicadvising@depaul.edu if you have any questions.
BlueStar in Campus Connect is an online system that supports your academic success. Through BlueStar, you can:

- Connect with your advisor(s) and instructors
- View campus resources
- Receive notifications from faculty on your progress

Questions regarding BlueStar? Contact the College Office at musiccollegeoffice@depaul.edu.

BlueStar Getting Started Guide
STUDENT RESOURCES

DePaul offers many resources to support students, including:

- Tutoring – Mentoring – Study Help – Health & Wellness

For more information, visit: resources.depaul.edu/student-success.

The Writing Center at DePaul

- Academic tutors
- Paper revisions
- Writing groups
Communication

• Students should update all personal contact information through Campus Connect.
  • Official DePaul communication will go to the email address you list in Campus Connect.
  • Students may update their preferred name for their class schedules, rosters, and BlueStar.

• Students may elect to share specific information such as class schedule, contact information, and course history through the “Share My Information” feature in Campus Connect.

• Sign up for concert and event email updates at music.depaul.edu/concerts-events
FERPA
The Family Educational Rights and Privacy Act of 1974

• Federal law prohibits University officials from discussing details of a student’s record without written permission from the student.

• Communicate openly with your parents; take responsibility for your education.
COVID-19 Resources

• University updates and COVID-19 related resources can be found here.

• School of Music updates and resources can be found here.
Accessing School of Music Facilities

- Practice spaces must be reserved using ASIMUT.

- Current building hours are Monday-Friday, 7AM-10PM

- Information regarding lockers will be sent out in the coming weeks.
Virtual Opening Convocation

Tuesday, September 8, 2020

4:00 PM – Convocation
5:15 PM – Break-out meetings with advisors by department

Zoom invitations will be shared in advance of the event.
Contact the College Office staff with questions or concerns:

Amy Weatherford, a.weatherford@depaul.edu
Sarah Wells Kaufman, sarah.kaufman@depaul.edu
Dean Kate Brucher, kbrucher@depaul.edu

Welcome to DePaul School of Music!