If you are using Preview on Macintosh to complete your form, you **MUST** choose to save this as a PDF file. Once you have entered in your info, select Print from the File menu. When the print dialog box appears, select "Save as PDF" in the lower left corner

## **Applied Jazz Improvisation Request**

DePaul University School of Music

Form must be filled out completely by student and given to the Director of Jazz Studies, Scott Burns for approval. Once your form has been signed by Professor Hall, please submit it to the College Office. You may email or turn the form in to the

Quarter:YearYear	Student ID#		
Name	Email		
Major	Instrument		
I have taken applied jazz improvisation before:	Yes	No	
If yes, please indicate previous instructor:			
I wish to take applied jazz improvisation for:	1 credit	2 credits	3 credits
Please indicate with whom you wish to study	<i>7</i> :		
Please have the below people sign this form indica	ating their a	pproval of this	s class.
Applied Instructor			Date/
Improvisation Instructor			Date/
Director of Jazz Studies			Date/

## **APPLIED JAZZ IMPROVISATION POLICIES**

Effective Winter Quarter 2021

- Improv lessons are applied lessons for one, two, or three credits, specifically focused on improvisation, and may be taken with a faculty member who is not your primary applied instructor, **by permission only.** The total number of applied credits taken in any quarter cannot exceed **three** (the credit sum for applied lessons in the student's 'home' studio, plus Applied Jazz Improvisation lessons).
- The College Office will register approved applied jazz improvisation forms. Students must have any **financial blocks** removed in order to be registered. If a student has a financial block, it is the student's responsibility to notify the College Office when the block is lifted. All financial matters must be resolved before the last day to add classes.
- Undergraduate students may take improv lessons for one, two, or three credits, only in their
  junior and/or senior years, for a total maximum of two quarters. Improv lessons may not be
  taken during the quarter in which a degree recital is performed and may not be taken in two
  consecutive quarters.
- **Graduate** students may take improv lessons, for one, two, or three credits, for two of the six quarters of their degree. Improv lessons may not be taken during the quarter in which a degree recital is performed and may not be taken in two consecutive quarters.